



Dale Thomas
 10433 Dylan Place Manassas, VA 20109
 (www.lensatwork.com)

Wedding Photography Contract

Date of Wedding		Time Photography Begins		Time Photography Ends	
Bride		Groom			
Street		Street			
City, State, Zip		City, State, Zip			
Home Phone	Cell Phone	Home Phone	Cell Phone		
Future Address		Future Phone			
Photographer Report to		Phone	Time		
Address					
Ceremony Site		Phone	Time		
Address					
Reception Site		Phone	Time		
Address					
Rehearsal Date	Rehearsal Time	Rehearsal Location			
Number in Wedding Party	Number of Bridesmaids	Number of Groomsmen	Number of Ushers	Flower Girl <input type="checkbox"/> Yes <input type="checkbox"/> No	Ring Bearer <input type="checkbox"/> Yes <input type="checkbox"/> No
Parents Attending	Step Parents Attending	Grandparents Attending	Number of Guests Attending		
Services To Include					
<p>The Payments Noted Below Are Required</p> <p>\$ _____ Total Charges for Services</p> <p>\$ _____ Date Contract Signed (50%)</p> <p>\$ _____ 4 weeks before Wedding Date (25%)</p> <p>\$ _____ 1 week before Wedding Date (25%)</p> <p>• PAYMENT: No photography will take place and no rights are granted until timely payment is made in full. Late payment fees may apply. The fee is non refundable in case of cancellation or date change by client.</p>					

- **LIMIT OF LIABILITY:** In the unlikely event that the photographer is injured or becomes too ill to photograph the event, Lens At Work will make every effort to secure a replacement photographer. If the situation should occur and a suitable replacement is not found, responsibility and liability is limited to the return of all payments received for the event package. Lens At Work takes the utmost care with respect to exposure, transportation, and processing the photographs. However, in the unlikely event that photographs have been lost, stolen, or destroyed for reasons within or beyond Lens At Work's control, Lens At Work's liability is limited to the return of all payments received for the event package. The limit of liability for a partial loss of originals shall be a prorated amount of the exposures lost based on the percentage of total number of originals.
- **HOUSE RULES:** The photographer is limited by the guidelines of the ceremony official or reception site management. CLIENT agrees to accept the technical results of their imposition on the photographer. Negotiation with the officials for moderation of guidelines is CLIENT's responsibility.
- **PRE-EVENT CONSULTATION:** The parties agree to a pre-event consultation two to three weeks before the event date to finalize the actual shooting times, locations, and CLIENT'S request list (in writing) for specific photographs. The bride and/or groom agree to set aside at least one hour of time that ends 1/2 an hour before the ceremony commencement of the wedding and a 30-minute time frame afterward for photographs that cannot be obtained during the wedding. If the bride's or groom's late arrival prevents a full hour from occurring the photographer shall not be held liable for failure to take desired photographs.
- **EVENT GUIDE:** Lens At Work recommends that the CLIENT designate an "event guide" to point out important individuals for informal or candid photographs to the photographer during the wedding that they wish to have photographed.
- **OUTSIDE PHOTOGRAPHERS:** Lens At Work requests that no one else take pictures during the photography session following the ceremony. Time will be given to family members/friends to shoot pictures after the session.
- **RELEASE:** Lens At Work reserves the right to use negatives and/or reproductions for display, publication or any other purposes. CLIENT grants Lens At Work permission to display selected images resulting from this assignment as an example of Lens At Work's photography and for entrance into photographic competitions and release all claims to profits that may arise from use of images.
- **NOTICE OF COPYRIGHT:** The negatives and or slides are the property of CLIENT for personal use and for the purposes of the reproduction and giving of photographs to friends and relatives. If CLIENT publishes these photos (e.g., on a personal website), please credit Lens At Work. The CLIENT must obtain written permission from and compensate Lens At Work prior to the CLIENT or its friends and relatives professionally publishing or selling the photographs for profit.
- **COMPLETION SCHEDULE:** Film developing and CD creation takes approximately two weeks

If there are any changes in the schedule, please notify us immediately. We also suggest that you call the studio one week before the wedding to confirm all arrangements.

\$25.00 Referral Money Back

Lens At Work will send you a check for \$25 for every referral that results in a booking.
This is our thank you for telling them how happy you were with Lens At Work's photographic expertise.

The terms of this agreement are accepted by:

Client _____ Date _____

Lens At Work _____ Date _____